



Liz de Selincourt Tutoring –
Terms and Conditions September (2021-2022)

AGREEMENT

Fees for tuition are **£30.00 per hour**, payable half-termly in advance, directly to “Liz de Selincourt Tutoring” in cash or by Bank Transfer at least one week in advance of the start of each half term. This can also be paid monthly by BACS by arrangement.

I require a non-refundable deposit of two lessons’ tuition fee in advance to secure an initial booking. This will be deducted from the first half-term’s fees.

Scheduled tutorials will always take place on the day and time as specified in the letter that accompanies these terms and conditions, unless a tutorial is rearranged for a time that is mutually convenient to both tutor and student. Lessons will continue until a mutually agreed termination date.

Lessons are of 60 minutes’ duration, unless otherwise agreed. 5 minutes of verbal feedback is given at the end of the session.

Missed lessons (without at least 14 days’ prior notice) must be paid for regardless of the reason for cancellation.

It is the student’s (or student’s parent/guardian) responsibility to arrive in time for the start of each lesson promptly. In the event of a pupil arriving late, the lesson will finish at the stipulated time regardless of arrival time. If I am unavoidably delayed by a prior lesson, your child’s lesson will run for a full hour from the time of commencement.

Although I work within the school curriculum, I will not do homework or assignment questions that are meant to be the student’s own work.

I strive to provide the best possible service. However, I will not be held accountable or responsible for the academic success or lack thereof demonstrated by the student. Although I will do everything in my power to help levels/grades and skill sets improve, I can offer no guarantee thereto.

I am not liable for any direct, incidental, consequential, indirect, special, punitive or similar damages arising out of use of my tutoring service, or any errors or omissions in the content of any materials used. You the client specifically waive any and all claims arising out of the use of this tutoring service.

All materials I create in-house are copyright. You agree that you will not publish or distribute any portion of any materials without prior written permission from me. (Extra workbooks/revision guides deemed necessary by the tutor eg. for GCSE, 11+ exams etc, will need to be purchased by the parent at cost.)

If I feel unable to continue tuition on account of a student’s conduct/behaviour, this Agreement will be terminated with immediate effect. In such circumstances, any fees paid for outstanding lessons will be refunded.

If the student’s parent/guardian considers that lessons are no longer beneficial to the student, this Agreement may be terminated by giving 30days’ notice in writing.

I agree to the above terms.

Signed: Parent/guardian

Tutor:

Date:

